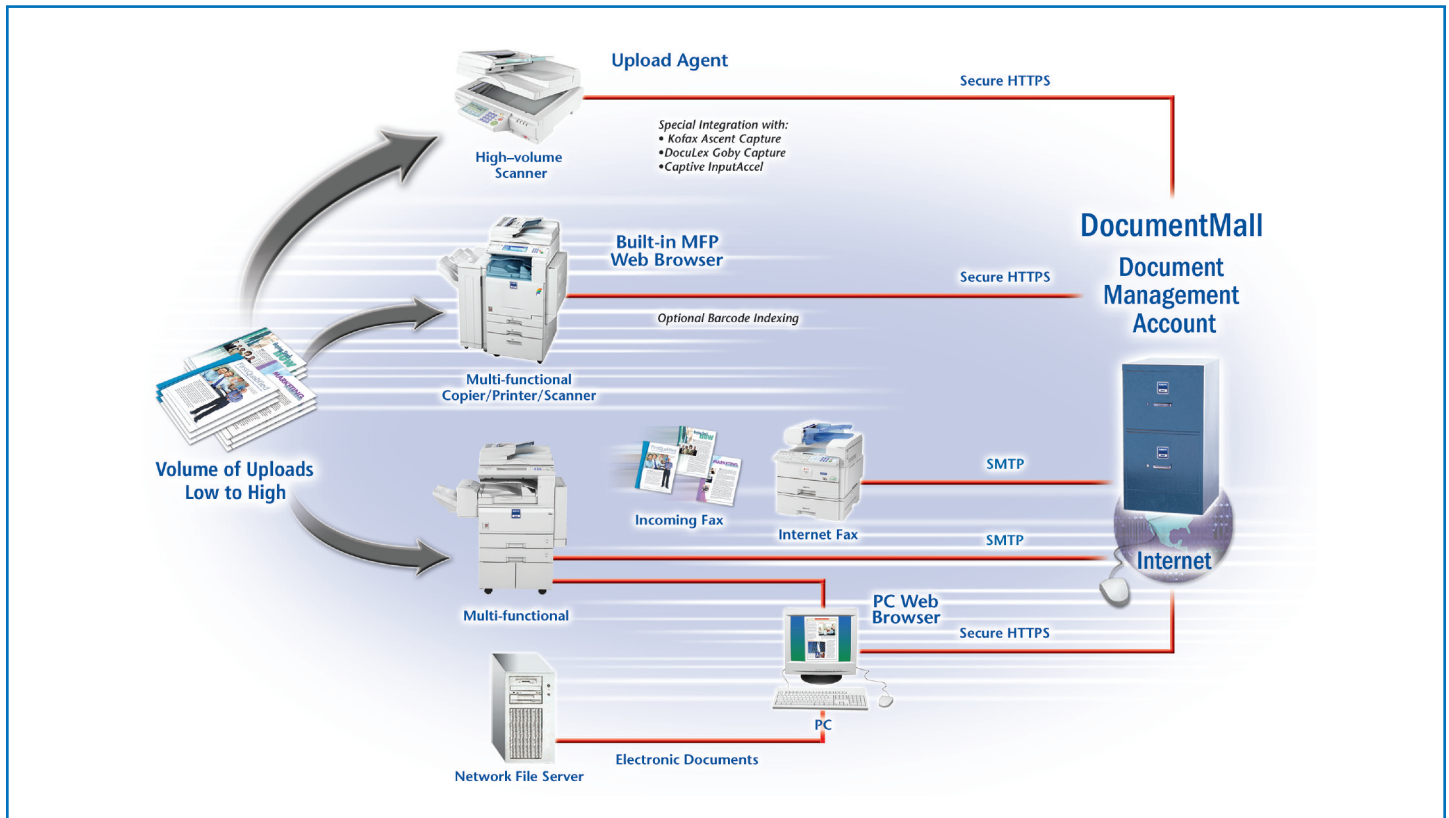


# Store, manage and share documents, on-demand.



DocumentMall provides a secure environment where remote workers, vendors and customers can share information and collaborate on electronic documents.

## Secure, Reliable Web-Based Document Management

DocumentMall is Savin's on-demand document management and storage system that gives you secure 24 x 7 access to your documents right over the Internet. With DocumentMall you can consolidate hardcopy and electronic files for real-time worldwide access. All you need is a PC and Web browser to easily store, share, track, revise, retrieve, print and distribute documents.

Designed for any organization, of any size, DocumentMall offers the tools, security and confidence to drive greater productivity in today's global marketplace – a key to staying competitive.

## Reduce Limitations And Expense Of Hardcopy Documents

DocumentMall provides seamless integration with Savin Multifunctional Products (MFPs) and Internet Fax enables DocumentMall to transform cumbersome paper documents

into easily managed digital files by scanning pages directly to a central repository.

- Convert paper documents to searchable PDFs using Savin MFPs. The secure connection from the MFP to DocumentMall is a cost-effective way to distribute confidential information.
- Route incoming faxes, such as resumes or quotes, directly to DocumentMall from Savin Internet FAX machines, and protect messages from prying eyes.
- Eliminate hunting through filing cabinets, or request files from off-site storage, with DocumentMall's simplified indexing and searching capabilities.
- Provide a solution for paper-intensive offices, DocumentMall integrates with industry leading third-party applications that enable high-volume document capture, conversion, management and distribution.

# Anytime, anywhere access to your most valuable asset – information.

## Affordable, Scalable And Immediately Deployable

DocumentMall provides the benefits of an in-house enterprise document management system, with one exception – DocumentMall can be implemented at a fraction of the cost. And since DocumentMall is managed for you, there is no large up front investment in capital and IT resources.

DocumentMall can be implemented in days as opposed to months, and is ideal for any company, large or small, in any industry.

## Improve Document Security And Business Continuity

DocumentMall is hosted at a secure, disaster-resistant NTT Verio Data Center, a state-of-the-art facility that utilizes physical and virtual security to protect the safety and confidentiality of your documents. This becomes an integral part of any disaster readiness and business continuity plan, while enabling collaboration inside or outside the firewall.

What's more, you can produce a detailed audit report for every aspect of your account.

## Timely And Efficient Collaboration

Many documents – contracts, proposals, product specifications, marketing collateral – change constantly and often require input from multiple parties. Use DocumentMall to organize, share and manage these business-critical documents.

- Securely upload electronic file from your PC or network or edit and track changes and versions, so those involved in revision cycles are always on the same page.

- Ensure the right people have access to the right documents. Control document security and confidentiality through access controls.
- Share large files that may exceed email size limitations. View documents created in specialized applications without requiring the native application.

## DocumentMall And Business, A Perfect Fit

Many industry sectors can benefit from the ability to securely store, share and distribute business-critical documents, particularly those that must adhere to government mandates concerning privacy (HIPAA) and disclosure (Sarbanes-Oxley).

**Healthcare** – By reducing reliance on paper files, medical offices, hospitals and clinical services can store patient records in a secure repository with tight controls to prevent unauthorized access.

**Financial Services** – Secure and protect confidential financial documents with DocumentMall where access is controlled. Documents can be located quickly, and encryption technology provides a secure method for distributing and sharing.

**Legal** – Eliminates time-consuming fax and e-mail exchanges. DocumentMall offers legal departments the ability to collaborate on case files, contracts, briefs and wills, within a secure environment.

**Advertising/Marketing** – DocumentMall ensures fast project turn-around with an accessible, real-time platform from which copywriters and design teams can store documents, track revisions and share large files, such as high-resolution graphics and interactive media.

## DOCUMENT CONVERSION WORKFLOW



Paper Files



Savin  
Multifunctional System

Scan to DocumentMall

DocumentMall  
Document Management Account



Internet

For more information contact  
your authorized Savin dealer

**savin**

**documentmall**

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