

# ScanRouter V2 Professional

> DIGITAL DOCUMENT  
MANAGEMENT SOFTWARE



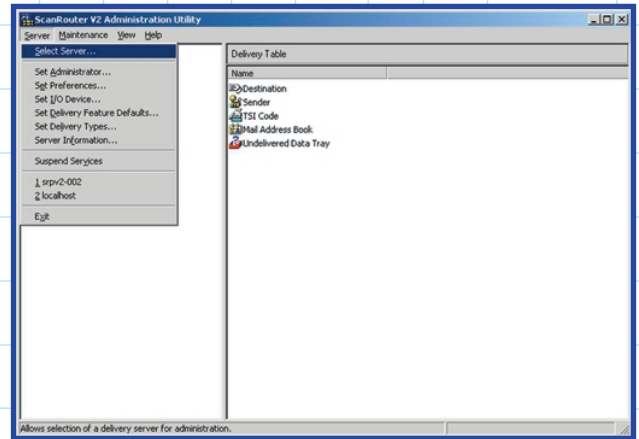
# ScanRouter V2 Professional



**savin**<sup>®</sup>

# Streamline Your Documents with ScanRouter V2

Finally, an easy-to-use software package that serves as a digital document delivery system of scanned documents such as photos, schematics and handwritten reports. It also functions as an electronic inbound fax routing system.



*The ScanRouter V2 Professional Administration Utility screen brings you into the system management process.*

## ScanRouter V2 Professional Can Help

ScanRouter V2 Professional has been developed for companies, like yours, that need cost-effective, productive document management and distribution strategies. Compatible with Savin's Multi-Function Products (MFP), ScanRouter V2 Professional turns your MFP into a rapid, digital, network-wide document distribution system. Scanned documents and incoming faxes are quickly and easily delivered to 200 individuals or groups via your office network and communications infrastructure.

- ▶ Reduce the volume of paper on the desktop.
- ▶ Share documents without creating additional hard copy output.
- ▶ Save time and money by distributing faxes via E-mail.
- ▶ Digitize and organize non-electronic documentation such as handwritten reports, ledgers, images and photos, faxes, personnel records and forms.
- ▶ Provide long-term document archival capabilities.

## All The Tools You Need

The ScanRouter V2 Professional software package is distributed on CD-ROM and includes ScanRouter V2 Professional Delivery Server, Administration Utility, Fax Delivery Software, Web Document Viewer, ScanRouter V2 Link, and one license of DeskTopBinder V2 Pro.

ScanRouter V2 Professional Software directly interfaces with your MFP. Your network administrator can create and modify system settings at the ScanRouter V2 Professional Delivery Server or remotely using the Administration Utility Software.

ScanRouter V2 Professional can help formulate a useful document management and distribution strategy because it functions as a:

**Network Tool:** Operates within your existing networked office environment and eliminates the need for individual desktop scanners.

**Communication Tool:** Optimizes your existing communications infrastructure.

**Distribution Tool:** Accelerates the digital distribution of faxes and scanned documents to the desktop.

**Automation Tool:** Provides scanning capability from your Savin MFP.

**Web Tool:** Provides web-browser operation for easy access to documents stored in personal In-Trays on the Delivery Server.

**Productivity Tool:** Conveniently integrates paper documents such as graphics, blueprints and forms into your digital network.

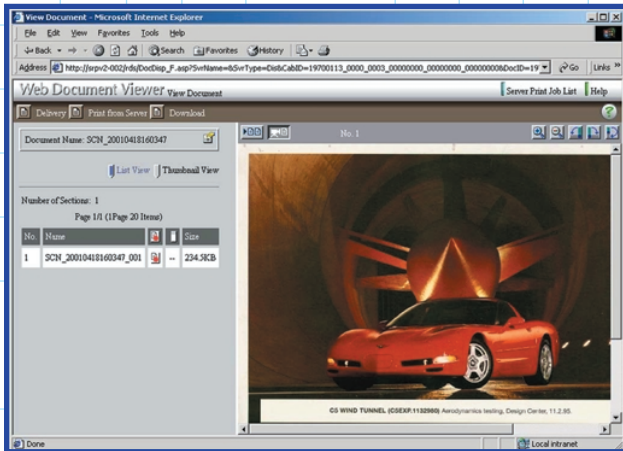
## Scan, Don't Copy!

Scanning and distributing documents is as easy as sending a fax, making a copy or sending an E-mail. All the operations for scanning and distributing documents are accessed with one trip to the MFP Operation Panel.

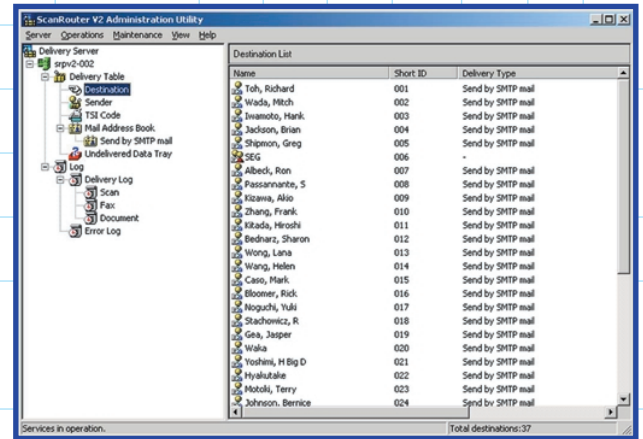
## Versatile Client Management Web Enabled Viewer

Web document viewing software enables your staff to view and manage documents stored in Personal In-Trays on the

# ent Management Process Professional Software



Clients/users can view and retrieve scanned documents using the Web Enabled Document Viewer.



The ScanRouter V2 Administration screen identifies individual users/groups' In-Trays for easy access.

Delivery Server remotely. In addition, Web Document View makes it easy to share or download scanned documents and fax communications.

## ScanRouter V2 Link

Installed on the client PC, ScanRouter V2 Link Software enables your staff to manually or automatically receive documents from their personal In-Trays on the ScanRouter V2 Delivery Server.

## Features & Benefits

### Network Scanning

- Saves you the high cost of multiple desktop scanners.
- Scanner, copier and fax operations are combined into one office machine.
- Fast document delivery with scan speeds up to 52 IPM.

### Electronic Document Distribution

- Distribute scanned documents and fax receptions by E-Mail, In-Tray save on Delivery Server and/or shared folder on the network.

- Reduces paper and supply costs.
- Rapid distribution of time-sensitive faxes and scanned documents.
- Automatically notifies network Clients at their desktop of incoming documents.

### One Trip to the MFP

- Easy-to-read panel prompts user through scan and distribution process.
- Facilitates quick job turnaround.

### User & Group Address Book

- Registered users are displayed at MFP operation panel.
- Up to 200 destinations and 200 senders can be registered.
- Can import and export Address Book in CSV format.

### Multiple Scan Settings

- Name scanned images at the control panel.
- Attach subjects and sender name.
- Up to 600 dpi with 256 levels of gray-scale ensures accurate scans of originals.

- Automatic page orientation with the Savin 2535/2545.
- Extract keyword to name documents.

### Document Storage & Retrieval

- Personal documents on ScanRouter V2 Professional Delivery Server are easily viewed, retrieved or downloaded via Web Document Viewer or ScanRouter V2 Link.
- User sets options for viewing list of stored documents — Thumbnail, Icon, Detail and Calendar views.

### Receive Digital Faxes

- When you need network fax delivery, registered users and groups are assigned a Fax Forwarding ID number. The fax is automatically routed to the correct user destination.

# ScanRouter V2 Professional

## Requirements and Specifications

### SCANROUTER V2 PROFESSIONAL SYSTEM REQUIREMENTS

Required NT 4.0 or Windows 2000 Server PC

Microsoft Windows NT Server 4.0 or higher with NT Server Pack 5.0 or higher, and Option Pack 4

Savin MFPs: 9922DP/9927DP/9935DPE/9945DPE/2535/2545

Supported mail system (Microsoft Exchange, Lotus Notes) or any SMTP/POP3 compliant e-mail

### SCANROUTER V2 DELIVERY SERVER PC SPECIFICATIONS

Operating System	Microsoft NT Workstation 4.0 or NT Server 4.0
CPU	Pentium 450MHz or faster
RAM	128 MB minimum (256 MB recommended)
Hard Disk	10 GB HDD w/200 MB available for installation
Network Protocol	TCP/IP

### SCANROUTER V2 CLIENT PC SPECIFICATIONS

Operating System	Microsoft Windows 95/98/NT 4.0 Server or Workstation; Windows 95 (OSR2 or later); Windows 98; Windows NT Workstation 4.0 w/Server Pack 5 or later; Windows 2000 Professional; Windows Millennium Edition
CPU	Pentium 266 MHz or faster
RAM	64 MB
Hard Disk	200 MB free disk space for saving document 50 MB of free space is required for the program
Network Protocol	TCP/IP

### E-MAIL REQUIREMENTS

POP/SMTP/MAPI

### WINDOWS NT 4.0 SCANROUTER PROFESSIONAL SERVER

Mail Server	MAPI Mail Environment	Mail Client Software
SMTP	—	—
Microsoft Exchange Server 5.0	Windows Messaging	Microsoft Exchange Client 5 or Outlook 97/98/2000
Microsoft Exchange Server 5.5	Windows Messaging	Microsoft Outlook 2000
Lotus Notes Server	Windows Messaging	Lotus Notes Client

### WINDOWS 2000 SCANROUTER PROFESSIONAL SERVER

Mail Server	MAPI Mail Environment	Mail Client Software
SMTP	—	—
Microsoft Exchange Server 5.0	MS Outlook 2000	MS Outlook 2000
Microsoft Exchange Server 5.5	MS Outlook 2000	MS Outlook 2000
Lotus Notes Server	MS Outlook 2000	Lotus Notes Client

### FAX REQUIREMENT

	Software required	Software required for MAPI	MFP
Fax delivery over the network	—	—	Savin 2535/2545
Fax delivery using RS232 fax delivery software	Included on ScanRouter Pro V1 CD-ROM	Windows NT Windows Messaging Windows 2000 Outlook 2000	Savin 9922DP/9927DP & Savin 9935DPE/9945DPE

### DOCUMENT FORMAT

User selectable file format for most common graphic file types including: PDF, TIFF, TIFF-F, JPEG, BMP and DCX



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